

119 West Lafayette Street, Suite 1
Jefferson, Texas 75657



FILED FOR RECORD
20 JAN -9 PM 2: 27

(903) 665-3261
Fax (903) 665-8732

~~Commissioner Joe McKnight~~
~~Commissioner Glenn Dorough~~

Hon. Leward J. LaFleur

Marion County Judge

VICKIE SMITH
CO. CLERK, MARION CO.

~~Commissioner J. R. Ashley~~

~~Commissioner C. W. Treadwell~~

V. Smith Co. CLK

Notice is hereby given that the next meeting of the Marion County Commissioner's Court will be held on the 13th January, 2020 at 9:00 a.m. in the County Courthouse Annex, 114 W. Austin 2nd Floor, Jefferson, TX and that the following subjects will be discussed:

1. **Consent agenda:**
 - a. **Consider approval of minutes - December 30, 2019**
 - b. **Court to examine all accounts and reports relating to finances of County**
 - c. **Court to audit and settle all accounts against County and direct their payment**
 - d. **Enter into minutes CEU hours for the following: Vickie Wray Smith, County Clerk; Susan Anderson, District Clerk**
2. **Consider approval of payroll from December 1-15, 2019 and December 16-31, 2019.**
3. **Consider approval of mileage reimbursement rate for 2020.**
4. **Consider for approval setting the dates of the Commissioners Court meetings in 2020.**
5. **Consider for approval absentee voting processing system. Authorize County Clerk to sign.**
6. **Consider for approval the annual renewal of Precinct 3 Solid Waste Lease Agreement with Ruby Bailey.**
7. **Consider for approval annual lease for Box 5, Hall Polling Location with Juanita Chitwood.**
8. **Sheriff David McKnight to address the Court about lake patrol for the Summer of 2020, authorizing him to sign agreement.**
9. **Discussion on Texas Commission on Jail Standards latest Marion County Jail Inspection.**
10. **Open and announce list of firms submitting Independent Audit proposals for Fiscal Year 2019.**
11. **Appoint a Board member and Consider for approval of Resolution for Marion County Appraisal District Board for unexpired 2019-2020 term.**
12. **Consider for approval Camco Elevator, Inc. Proposal for Labor and Material to service two Hydraulic Elevators for the sum of \$350.00 per month.**

13. Discuss items for Courthouse Restoration Project.

14. Discuss items for jail project.

A handwritten signature in black ink, appearing to read "L. J. LaFleur", written over a horizontal line.

Leward J. LaFleur
County Judge

MINUTES OF MARION COUNTY COMMISSIONERS' COURT

DECEMBER 30, 2019

The Commissioners' Court of Marion County met in Special Session at 9:00 A.M. on December 30, 2019. All members present with County Judge, Leward LaFleur presiding.

J.R. (JOHN ROSS) ASHLEY, COMMISSIONER, PRECINCT # 1
JOE MCKNIGHT, COMMISSIONER, PRECINCT #2
IRA GLENN DOROUGH, COMMISSIONER, PRECINCT # 3
C.W. (CHARLIE) TREADWELL, COMMISSIONER, PRECINCT#4

ITEM NO. 1

CONSENT AGENDA:

- a. ORDER APPROVING MINUTES OF REGULAR MEETING ON DECEMBER 9, 2019
- b. COURT TO AUDIT AND SETTLE ALL ACCOUNTS AGAINST COUNTY AND DIRECT THEIR PAYMENT
- c. ENTER INTO MINUTES CEU HOURS FOR THE FOLLOWING: TASHIA WILSON, CONSTABLE PCT. 2; CHARLIE TREADWELL, COUNTY COMMISSIONER, PCT. 4
- d. ORDER APPROVING AUDITOR'S FINANCIAL REPORT
- e. ENTER TINO MINUTES APPROVAL LETTER FROM THE TEXAS SECRETARY OF STATE FOR COUNTYWIDE POLLING PLACES FOR MARION COUNTY

Motion by Treadwell, seconded by J. McKnight to approve the consent agenda. All members present voted Aye. Motion carried 4-0.

See Exhibit "A" attached

ITEM NO. 2

**ORDER TO APPROVE TAX ASSESSOR-COLLECTOR PURSUANT TO TEXAS
PROPERTY TAX CODE 6.23 THE ANNUAL REPORTING OF COMPLETED
CONTINUING EDUCATION FOR 2019**

Motion by Treadwell, seconded by Ashley. All members present voted Aye. Motion carried 4-0.

See Exhibit "B" attached

ITEM NO. 3

**CONSIDER FOR APPROVAL MARION CENTRAL APPRAISAL DISTRICT TO HIRE
THE GREER, HERZ AND ADAMS, LLP OF GALVESTON TO REPRESENT MARION
CENTRAL APPRAISAL DISTRICT**

No action taken

ITEM NO. 4

ORDER TO APPROVE SALARY RANGE OF EMPLOYEES FOR 2020

Motion by Treadwell, seconded by J. McKnight. All members present voted Aye. Motion carried 4-0.

See Exhibit "C" attached

ITEM NO. 5

**ORDER TO APPROVE END OF YEAR TRANSFERS/AMENDMENTS AS
PRESENTED BY AUDITOR**

Motion by Treadwell, seconded by Ashley. All members present voted Aye. Motion carried 4-0.

See Exhibit "D" attached

ITEM NO. 6

CONSIDER APPROVAL OF MILEAGE REIMBURSEMENT RATE FOR 2020

Motion by Treadwell, seconded by Ashley to pass until rate is published. All members present voted Aye. Motion carried 4-0.

ITEM NO. 7

**ORDER TO APPROVE QT POD M3000 SELF-SERVICE TERMINAL SERVICE
OPTION FOR 2020**

Motion by Treadwell, seconded by Ashley. All members present voted Aye. Motion carried 4-0.

See Exhibit "E" attached

ITEM NO. 8

ORDER TO APPROVE INDIGENT ATTORNEY CONTRACTS FOR 2020

Motion by Treadwell, seconded by J. McKnight. All members present voted Aye. Motion carried 4-0.

See Exhibit "F" attached

ITEM NO. 9

**ORDER TO APPROVE WESTLAW PROFLEX AGREEMENT AS PART OF THEIR
MIGRATION TO A NEW PLATFORM**

Motion by Treadwell, seconded by Ashley. All members present voted aye. Motion carried 4-0.

See Exhibit "G" attached

ITEM NO. 10

**ORDER APPROVING HIRING J.P. ABERNATHY AS A CONSULTANT FOR THE
COURTHOUSE RESTORATION PROJECT**

Motion by Treadwell, seconded by J. McKnight. Members voting Aye were J. McKnight, Dorrough and Treadwell. Members voting Nay was J.R. Ashley. Motion carried 3-1-0.

See Exhibit "H" attached

ITEM NO. 11

DISCUSS ITEMS FOR COUTHOUSE RESTORATION PROJECT

No action.

ITEM NO. 12

DISCUSS ITEMS FOR JAIL PROJECT

No Action

ADJOURN

Motion by Ashley, seconded by J. McKnight. All members present voted Aye. Motion carried 4-0. Meeting adjourned at 9:35 a.m.

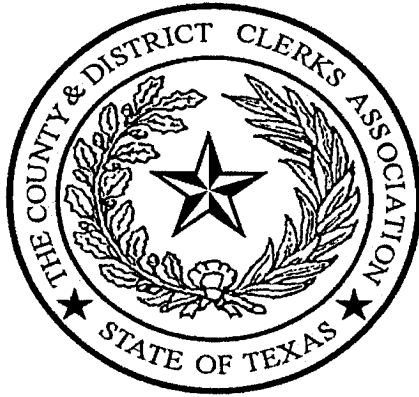
There being no further business brought to the attention of the Commissioners' Court, it is ordered that the Commissioners' Court of Marion County, Texas, adjourn and stand adjourned until the next Regular Session, unless and until called together in Special Session before that time

I attest to the accuracy of these minutes.

COUNTY CLERK

COUNTY JUDGE

NOTE: ALL REPORTS, LETTERS OR OTHER ATTACHMENTS MENTIONED IN THE ABOVE MINUTES ARE ON FILE IN THE OFFICE OF THE COUNTY CLERK



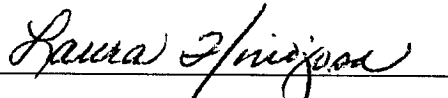
COUNTY & DISTRICT CLERKS'
ASSOCIATION OF TEXAS

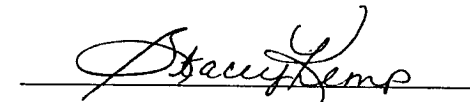
Certificate of Completion Awarded to

Vickie Smith
Marion County, County Clerk

*For completing the required 20 Hours of Continuing Education for 2019 as
prescribed in Section 51.605 of the Texas Government Code.*

In Witness therefore, recognition is hereby made this January 2020.


Laura Hinojosa, President


Stacey Kemp, Vice President

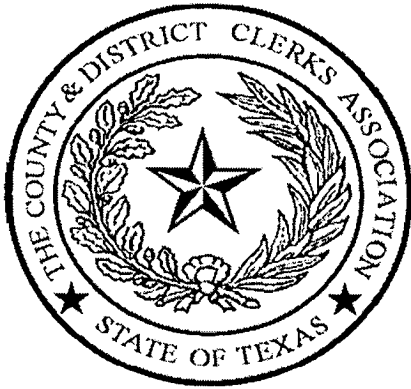
Conference Detail for Vickie Smith
For the period of 01/01/2019 to 12/31/2019

Conference	Session	Date	Times	Hours	
2019 37th Annual Election Law Seminar for County Election Officials	An Overview of Texas Elections (Optional with supplemental registration)	07/28/2019	2:00 PM - 3:15 PM	1:15	
	Early Voting for Early Voter Clerks (Optional with supplemental registration)	07/28/2019	3:30 PM - 4:15 PM	0:45	
	Election Day Procedures (Optional with supplemental registration)	07/28/2019	4:15 PM - 5:00 PM	0:45	
	Opening Remarks/Welcome	07/29/2019	8:00 AM - 8:30 AM	0:30	
	Working with the Elections Division	07/29/2019	8:30 AM - 9:00 AM	0:30	
	Legislative Updates	07/29/2019	9:00 AM - 10:30 AM	1:30	
	Four Paths to Candidacy	07/29/2019	10:30 AM - 11:00 AM	0:30	
	Primary Finance	07/29/2019	11:00 AM - 11:30 AM	0:30	
	Preparing for the Primary	07/29/2019	11:30 AM - 12:00 PM	0:30	
	EVBB & Signature Verification	07/29/2019	1:30 PM - 2:15 PM	0:45	
	Additional Legal Updates	07/29/2019	2:15 PM - 3:30 PM	1:15	
	Voting System Workshops	07/29/2019	4:00 PM - 5:00 PM	1:00	
	Election Security Assessments	07/30/2019	8:00 AM - 8:30 AM	0:30	
	Voting System Acquisition/Cooperative Contracts	07/30/2019	8:30 AM - 9:15 AM	0:45	
	Working with the Media	07/30/2019	9:15 AM - 10:00 AM	0:45	
	DHS Election Security Tabletop Exercise	07/30/2019	10:00 AM - 12:00 PM	2:00	
	DHS Election Security Tabletop Exercise	07/30/2019	1:00 PM - 3:00 PM	2:00	
	DHS Election Security Tabletop Exercise	07/30/2019	3:30 PM - 5:00 PM	1:30	
	Texas Election Administration Management (TEAM) System	07/31/2019	8:00 AM - 8:30 AM	0:30	
	TEAM Updates: Legislative Impact and System Changes	07/31/2019	8:30 AM - 11:30 AM	3:00	
	Breakout Pre-Election Activities: Candidate Filing: TEAM Process	07/31/2019	1:00 PM - 1:40 PM	0:40	
	Breakout Post-Election Activities: Qualifying Newly Elected Officials or Offices	07/31/2019	1:50 PM - 2:30 PM	0:40	
	Breakout Pre-Election Activities: Setting Up Your Election/Preparing for ENR	07/31/2019	3:00 PM - 3:40 PM	0:40	
	Breakout Election Day Activities: Post-Election Reporting	07/31/2019	3:50 PM - 4:30 PM	0:40	
	Total for 2019 37th Annual Election Law Seminar for County Election Officials:				23:25
	2019 CDCAT 124th Annual Summer Conference	Welcome General Session	06/24/2019	8:30 AM - 10:00 AM	1:30
		Business Session	06/24/2019	10:30 AM - 12:00 PM	1:30
		Keynote:Mattress Mac	06/24/2019	1:30 PM - 2:00 PM	0:30
		Lessons Learned from the Columbia Space Shuttle Disaster	06/24/2019	2:00 PM - 3:00 PM	1:00
		eFile & re:SearchTX Overview: Standards, Rules and What's New	06/25/2019	8:30 AM - 10:00 AM	1:30
Signed, Sealed, Delivered-How to electronically sign documents		06/25/2019	10:30 AM - 12:00 PM	1:30	
Breakout 1: Probate/Guardianship - Filing a Case		06/25/2019	1:00 PM - 2:30 PM	1:30	
Breakout 1: Recording/Vitals		06/25/2019	3:00 PM - 4:00 PM	1:00	
County Clerk Roundtable		06/25/2019	4:00 PM - 5:00 PM	1:00	
General Session: Employment Law		06/26/2019	8:30 AM - 9:30 AM	1:00	
Courthouse Security-Active Shooter Plan		06/26/2019	9:30 AM - 10:30 AM	1:00	
Courthouse Security-Active Shooter Plan (continued)		06/26/2019	11:00 AM - 12:30 PM	1:30	
Performance Management		06/27/2019	8:30 AM - 11:30 AM	3:00	
Total for 2019 CDCAT 124th Annual Summer Conference:				17:30	
2019 CDCAT Winter Education Conference		Elections Demystified	01/28/2019	1:00 PM - 3:00 PM	2:00
	Elections Demystified:Repeat	01/28/2019	3:00 PM - 5:00 PM	2:00	
	Welcome and Vendor Appreciation	01/29/2019	8:00 AM - 8:30 AM	0:30	
	Technology Tips: Microsoft Office and Adobe-Tools and Capabilities	01/29/2019	8:30 AM - 9:30 AM	1:00	
	Social Media	01/29/2019	9:30 AM - 10:30 AM	1:00	
	Media Training & Crisis Communication	01/29/2019	11:00 AM - 12:00 PM	1:00	
	Keynote Speaker:Surviving Las Vegas Shooting	01/29/2019	1:30 PM - 3:00 PM	1:30	
	Healthy Minds, Healthy Hearts	01/29/2019	3:30 PM - 4:00 PM	0:30	
	Unclaimed Propety Reporting	01/29/2019	4:00 PM - 5:00 PM	1:00	
	Breakout 3:TxEver and Local Registrars	01/30/2019	8:30 AM - 9:15 AM	0:45	
Breakout 3:Transfer Cases	01/30/2019	9:15 AM - 10:15 AM	1:00		

Conference Detail for Vickie Smith
For the period of 01/01/2019 to 12/31/2019

Conference	Session	Date	Times	Hours
	Breakout 3:Remote Online Notarization-New Challenges?	01/30/2019	10:45 AM - 12:00 PM	1:15
	Breakout 1:Fraudulent Filings	01/30/2019	1:30 PM - 3:00 PM	1:30
	County Clerk ListServ Live	01/30/2019	3:30 PM - 5:00 PM	1:30
	eFile/re:SearchTX	01/31/2019	8:30 AM - 9:30 AM	1:00
	Total for 2019 CDCAT Winter Education Conference:			17:30
2019 Region VI Spring Meeting	Welcome/Business Meeting	04/26/2019	9:00 AM - 9:30 AM	0:30
	Records Management: Addressing Paper, Electronic Records and TSL Requirements- Adele Carboni, CRM	04/26/2019	9:30 AM - 10:30 AM	1:00
	The History & Mystery of Jefferson, TX - Mitchel Whittington, Author	04/26/2019	10:45 AM - 11:45 AM	1:00
	Leading the Tribes - John Grubbs, GCI, Keynote Speaker and Best Selling Author	04/26/2019	12:30 PM - 1:30 PM	1:00
	Back to the Future! - Judge Bill Miller 5th Judicial District of Texas	04/26/2019	1:30 PM - 2:30 PM	1:00
	Professional Networking - Hon. Sherry Dowd, County Clerk & Hon. Loretta Cammack, District Clerk	04/26/2019	2:45 PM - 3:30 PM	0:45
	Total for 2019 Region VI Spring Meeting:			5:15
2019 Region VI Fall Meeting-Agenda	Opening Session/Business Meeting	11/15/2019	9:00 AM - 9:30 AM	0:30
	TABC Licensing and Application Certification Overview: Michael Gallardo	11/15/2019	9:30 AM - 10:00 AM	0:30
	Legislation Update - SB 346: Nanette Forbes, Texas Association of Counties	11/15/2019	10:45 AM - 11:30 AM	0:45
	Keynote Speaker: Trent Ashby, Texas House of Representatives District 57	11/15/2019	1:00 PM - 2:00 PM	1:00
	Juvenile 101-A Day in the Life: Mark Gorman, Angelina County Juvenile Chief Director	11/15/2019	2:00 PM - 2:30 PM	0:30
	Professional Networking	11/15/2019	2:45 PM - 3:30 PM	0:45
	Total for 2019 Region VI Fall Meeting-Agenda:			4:00
	Total credits for period:			67:40





**COUNTY & DISTRICT CLERKS'
ASSOCIATION OF TEXAS**

Certificate of Completion Awarded to

Susan Anderson
Marion County, District Clerk

*For completing the required 20 Hours of Continuing Education for 2019 as
prescribed in Section 51.605 of the Texas Government Code.*

In Witness therefore, recognition is hereby made this January 2020.

Laura Hinojosa, President

Stacey Kemp, Vice President

Conference Detail for Susan Anderson
For the period of 01/01/2019 to 10/29/2019

Conference	Session	Date	Times	Hours	
2019 CDCAT Winter Education Conference	Ethics	01/28/2019	1:00 PM - 3:00 PM	2:00	
	Human Resources and FMLA:Repeat	01/28/2019	3:00 PM - 5:00 PM	2:00	
	Welcome and Vendor Appreciation	01/29/2019	8:00 AM - 8:30 AM	0:30	
	Technology Tips: Microsoft Office and Adobe-Tools and Capabilities	01/29/2019	8:30 AM - 9:30 AM	1:00	
	Social Media	01/29/2019	9:30 AM - 10:30 AM	1:00	
	Media Training & Crisis Communication	01/29/2019	11:00 AM - 12:00 PM	1:00	
	Keynote Speaker:Surviving Las Vegas Shooting	01/29/2019	1:30 PM - 3:00 PM	1:30	
	Healthy Minds, Healthy Hearts	01/29/2019	3:30 PM - 4:00 PM	0:30	
	Unclaimed Propety Reporting	01/29/2019	4:00 PM - 5:00 PM	1:00	
	Breakout 2:Inmate Mail/Jail Findings	01/30/2019	8:30 AM - 9:15 AM	0:45	
	Breakout 1:Bond Forfeitures, NISI, Final Judgments	01/30/2019	9:15 AM - 10:15 AM	1:00	
	Breakout 1:Registry	01/30/2019	10:45 AM - 12:00 PM	1:15	
	Breakout 3:Juvenile Records	01/30/2019	1:30 PM - 3:00 PM	1:30	
	District Clerk ListServ Live	01/30/2019	3:30 PM - 5:00 PM	1:30	
	eFile/re:SearchTX	01/31/2019	8:30 AM - 9:30 AM	1:00	
	Total for 2019 CDCAT Winter Education Conference:				17:30
	2019 Texas District Court Alliance (TDCA) Criminal Track	Republic of Texas Filers	10/15/2019	1:00 PM - 3:00 PM	2:00
Ethics - For Judges and Court Staff		10/15/2019	3:00 PM - 4:00 PM	1:00	
Legislative Update		10/15/2019	4:00 PM - 5:00 PM	1:00	
TDCA General Membership Meeting		10/16/2019	9:00 AM - 9:15 AM	0:15	
Indictments/Motions to Revoke - Procedures once filed		10/16/2019	9:15 AM - 10:30 AM	1:15	
Courtroom Procedures - Criminal Cases		10/16/2019	10:30 AM - 11:30 AM	1:00	
Working Lunch - Immigrant Legal Resource Center - Community Resources		10/16/2019	11:30 AM - 1:00 PM	1:30	
CriminalFees		10/16/2019	1:00 PM - 2:00 PM	1:00	
Collection of Fees		10/16/2019	2:00 PM - 3:00 PM	1:00	
Writs of Habeas Corpus - Procedures		10/16/2019	3:15 PM - 4:15 PM	1:00	
Bonds - Release, Surrender, Forfeitures and NISI Procedures		10/16/2019	4:15 PM - 5:00 PM	0:45	
Inmate Mail		10/17/2019	9:00 AM - 10:00 AM	1:00	
Human Trafficking		10/17/2019	10:00 AM - 11:00 AM	1:00	
CJIS Reporting		10/17/2019	11:00 AM - 12:00 PM	1:00	
Total for 2019 Texas District Court Alliance (TDCA) Criminal Track:				14:45	
2019 Region VI Spring Meeting	Welcome/Business Meeting	04/26/2019	9:00 AM - 9:30 AM	0:30	
	Records Management: Addressing Paper, Electronic Records and TSL Requirements- Adele Carboni, CRM	04/26/2019	9:30 AM - 10:30 AM	1:00	
	The History & Mystery of Jefferson, TX - Mitchel Whittington, Author	04/26/2019	10:45 AM - 11:45 AM	1:00	
	Leading the Tribes - John Grubbs, GCI, Keynote Speaker and Best Selling Author	04/26/2019	12:30 PM - 1:30 PM	1:00	
	Back to the Future! - Judge Bill Miller 5th Judicial District of Texas	04/26/2019	1:30 PM - 2:30 PM	1:00	
	Professional Networking - Hon. Sherry Dowd, County Clerk & Hon. Loretta Cammack, District Clerk	04/26/2019	2:45 PM - 3:30 PM	0:45	
	Total for 2019 Region VI Spring Meeting:				5:15
Total credits for period:				37:30	

<https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2020>

IR-2019-215, December 31, 2019

WASHINGTON — The Internal Revenue Service today issued the 2020 optional standard mileage rates (PDF) used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2020, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- **57.5 cents per mile driven for business use**, down one half of a cent from the rate for 2019,
- **17 cents per mile driven for medical or moving purposes**, down three cents from the rate for 2019, and
- **14 cents per mile driven in service of charitable organizations.**

The business mileage rate decreased one half of a cent for business travel driven and three cents for medical and certain moving expense from the rates for 2019. The charitable rate is set by statute and remains unchanged.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, except members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details, see Rev. Proc. 2019-46 (PDF).

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than five vehicles used simultaneously. These and other limitations are described in section 4.05 of Rev. Proc. 2019-46 (PDF).

Notice 2020-05 (PDF), posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan. In addition, for employer-provided vehicles, the Notice provides the maximum fair market value of automobiles first made

2020 Proposed Commissioner Court Dates

Month	Date	Date
	<i>Regular Meeting</i>	<i>Special Meeting</i>
January	1/13/2020 ✓	1/27/2020
February	2/10/2020	2/24/2020
March	3/9/2020	3/30/2020
April	4/13/2020	4/27/2020
May	5/11/2020	* 5/26/2020
June	6/8/2020	6/29/2020
July	7/13/2020	7/27/2020
August	8/10/2020	8/31/2020
September	9/14/2020	9/28/2020
October	10/12/2020	10/26/2020
November	11/9/2020	11/30/2020
December	12/14/2020	** 12/28/2020
*Monday, May 25, 2020 is Memorial Day so move court to Tuesday, May 26, 2020?		
**Does the court want to move the last court date to the last day of the year Thursday December 31 or leave it on the last Monday, December 28, 2020?		

THE STATE OF TEXAS §
COUNTY OF MARION §

KNOWS ALL MEN BY THESE PRESENTS:

This agreement of Lease, made this **1st day of February, 2020**, by and between **Ruby Bailey**, known herein as LESSOR, and **Marion County**, known herein as LESSEE. (The terms "Lessor" and "Lessee" shall be construed in the singular or plural number according as they respectively represent one or more than one person.)

Witnessed, that the said Lessor does by these presents lease and demise unto the said Lessee the following described property, to-wit:

Lying and being situated in Smithland Community, County of Marion, State of Texas, and being all that certain tract of parcel of land lying and being situated in Marion County, Texas, and being a part of the W.H. Burton Jr. Survey & described as follows "to wit" being 2 acres of land out of a 50 tract of land bought from Miss Carrie Moseley and filed for record March 26, 1904 and recorded in the Deed of Marion County Texas Book F1-8 and described as follows to wit: Beginning 138 ft. from southwest corner of Mosell Mathis 1 acre at the public road in the northwest corner of Scott Davis 50 acre tract of land. Thence East 306 ft. to a stake for corner, Thence South 306 ft. to a stake for corner Thence West 30 ft. to a persimmon tree at the public road. Thence North 306 Ft. to the place of beginning containing 2 acres of land more or less and it hereby understood that the said Scott Davis and wife Mary Davis do hereby reserve ¼ of all minerals of aforesaid 2 acres of land.

for the **term of one (1) years** beginning the **1st day of February, 2020**, and ending the **31st day of January, 2021**, paying therefore the sum of Two thousand five hundred (\$2500.00) dollars payable annually. Upon the conditions and covenants following:

First, that Lessee will well and punctually pay said rents in manner and form as herein before specified, and quietly deliver up and premises on the day of the expiration of this lease, in as good condition as the same were in when received, reasonable wear and tear thereof accepted.

Second, that the said premises shall be used for: Precinct 3 dumpster site.

Third, that Lessee will not sub-let said premises, or any part thereof, to any person or persons whatsoever, without the consent of said Lessor, In Writing, thereto first obtained.

Fourth, that on failure to pay the rent in advance, as aforesaid, or comply with any of the foregoing obligations, or in violation of any of the foregoing covenants, the Lessor may declare this lease forfeited at his/her discretion and his/her agent or attorney shall have the power to enter and hold, occupy and repossess the entire premises herein before described, as before the execution of these presents.

In Testimony whereof, the said parties have hereunto set their hands, in duplicate, the day and year above written.

LESSOR: _____
Ruby Bailey

LESSEE: _____
Leward J. LaFleur, County Judge
Marion County, Texas

THE STATE OF TEXAS §
COUNTY OF MARION §

KNOW ALL MEN BY THESE PRESENTS:

This agreement of Lease, made this 1st day of February, 2020 by and between **JUANITA WAKEFIELD CHITWOOD** known herein as LESSOR, and **MARION COUNTY**, a political subdivision of the State of Texas, known herein as LESSEE. (The terms "Lessor" and "Lessee" shall be construed in the singular or plural number according as they respectively represent one or more than one person.)

WITNESSETH, that the said Lessor does by these presents lease and demise unto the said Lessee the following described property, to-wit: Lying and being situated in, County of Marion, State of Texas, and being: **located on the tract of land in the JOHN HANKS SURVEY and being located on the tract of land in the JOHN HANKS SURVEY A-188 on the West Side of FM 248 North, approximately 5 ½ miles from the City of Jefferson; and described as follows: BEGINNING at the West back corner of the existing Hall School Building and running thence North 306 feet; THENCE East 352 feet; THENCE South 306 feet to the fence line; THENCE West 352 feet to the place of beginning together with the right of ingress and egress to said premises, which right of ingress and egress is also retained in Lessor**

for the term of **one (1) year** beginning the **1st** day of **February, 2020** and ending the **31st** day of **January, 2021**, paying therefore the sum of **Five Hundred Dollars (\$500.00) annually on the anniversary date of this lease.**

Upon the conditions and covenants following:

First, That Lessee will well and punctually pay said rents in manner and form as herein before specified, and quietly deliver up and premises on the day of the expiration of this lease, in as good condition as the same were in when received, reasonable wear and tear thereof excepted.

Second, that the said premises shall be used for: **Polling Place and for no other purpose. LESSOR will be notified by telephone or otherwise whenever the County is using the Voting Building on said property.**

Third, That Lessee will not sub-let said premises, or any part thereof, to any person or persons whatsoever, without the consent of said Lessor, In Writing, thereto first obtained.

Fourth, That on failure to pay the rent in advance, as aforesaid, or comply with any of the foregoing obligations, or in violation of any of the foregoing covenants, the Lessor may declare this lease forfeited at his/her discretion and his/her agent or attorney shall have the power to enter and hold, occupy and repossess the entire premises herein before described, as before the execution of these presents.

In Testimony whereof, the said parties have hereunto set their hands, in duplicate, the day and year above written.

LESSOR

Juanita Wakefield Chitwood

LESSEE

Marion County Judge



DAVID McKNIGHT, SHERIFF

MARION COUNTY
P. O. BOX 547
JEFFERSON, TEXAS 75657

JANUARY 3, 2020

TO: COMMISSIONERS' COURT

FROM: DAVID MCKNIGHT, SHERIFF

**SUBJECT: TO BE PLACED ON COMMISSIONERS' COURT
AGENDA JANUARY 13, 2020**

**PLEASE PLACE ME ON COMMISSIONERS' COURT AGENDA
FOR JANUARY 13, 2020 TO DISCUSS LAKE PATROL FOR
THE SUMMER OF 2020.**

RESOLUTION TO BE SIGNED

**DAVID MCKNIGHT
SHERIFF**

LAKE PATROL RESOLUTION

NOW THEREFORE BE IT RESOLVED that the Marion County Commissioners Court does, by the adoption of this Resolution signature page, enter into a Contract with Lake Patrol for summer of 2020. Adopted in open court this the day of January, 2020.

Leward J. LaFleur
Marion County Judge

J.R. Ashley
Commissioner, Pct. 1

Joe McKnight
Commissioner, Pct. 2

Glenn Dorough
Commissioner, Pct. 3

C.W. (Charlie) Treadwell
Commissioner, Pct. 4

ATTEST:

Vickie Smith
Marion County Clerk

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



P.O. Box 12985
Austin, Texas 78711
Voice: (512) 463-5505
Fax: (512) 463-3185
Agency Website: <http://www.tcjs.state.tx.us>
E-mail Address: info@tcjs.state.tx.us

December 5, 2019

Sheriff David McKnight
Marion County Sheriff's Office
Box 547
Jefferson, TX 75657-0547

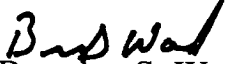
Dear Sheriff McKnight,

The most recent inspection of the Marion County Jail on December 4, 2019 by Texas Commission on Jail Standards Inspector William Phariss has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find Certificate of Compliance for the Marion County Jail.

If you have any questions, please feel free to contact me.

Respectfully,


Brandon S. Wood
Executive Director

BW/sh

cc: Judge Leward LaFleur, Marion County

****Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

Judge Bill Stoudt, Longview, Chair
Dr. Esmaeil Porsa, M.D., Parker, Vice-Chair
Melinda E. Taylor, Austin

Sheriff Dennis D. Wilson, Groesbeck
Sheriff Kelly Rowe, Lubbock
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco
Duane Lock, Southlake
Monica McBride, Alpine

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".

To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTOR REQUIREMENTS REVIEW

-William Pharis

William T. Pharis, TCJS Inspector

Facility Name: Marion County Jail

Date: December 4, 2019

Chapter	Title	Comments
259	New Construction	Conducted a walk through of the facility
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews. <u>Technical assistance provided.</u> - 1) While reviewing life safety paperwork, it was observed that three jail staff did not have documented 2019 3rd quarter life safety training. One employee has since retired from the agency. This inspector did observe the newest hire, Jailer Humphrey, utilize the SCBA without incident during the fire drill. Issue was addressed with administration the importance of performing and documenting life safety training. <u>Follow-up action required.</u> - Administration will develop a plan of action, within 30 days, to ensure that all jail staff perform and document quarterly life safety training. All jail staff will perform documented life safety training for the 2019 4th quarter by December 6, 2019. Administration will scan and email the plan of action and documented 4th quarter training to this inspector for review. If life safety is not completed by the deadline, a notice on noncompliance will be issued. 2) While reviewing life safety paperwork, it was determined that the last fire marshal inspection was performed on November 28, 2018. Administration advised they have attempted to get the fire marshal out earlier but were unsuccessful. An appointment is pending for December 6, 2019. Issue was addressed with administration that the inspection is to be performed annually. The Texas Commission on Fire Protection website was shown for future reference if another fire inspector is needed to be located to ensure compliance with the annual inspection. <u>Follow-up action required.</u> - Administration will scan and email the inspection report after the December 6, 2019 appointment is complete. If fire inspection is not completed by December 6, 2019, a notice of non-compliance will be issued.
265	Admission	Reviewed a random sample of 8 inmate files. Interviewed staff. Reviewed policy. <u>Technical assistance provided.</u> - While reviewing VRSS paperwork, it was determined that JA Stokes is not keeping a log showing who has been identified through the VA website or who an assistance card has been given to. This inspector was able to verify uploads are being performed through the VA website and observed assistance cards available to be delivered. Previous inspection, JA Stokes had just been promoted to her current position and admitted being unaware of having to maintain the log. The VRSS log was shown on the TCJS website for future use. <u>Follow-up action required.</u> - Administration will scan and email the VRSS log, on a monthly basis, to this inspector to review for the next 90 days.
267	Release	Reviewed a random sample of 2 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 8 files. Reviewed training records.
273	Health Services	Reviewed a random selection of 8 files. Interviewed staff and inmates. Reviewed training records. Reviewed
275	Supervision	Reviewed a random selection of 10 jailers TCOLE certification records. Reviewed jailer documentation. Interviewed staff. <u>Technical assistance provided.</u> - While reviewing contraband search logs, it was determined that jail staff are not documenting contraband searches. Administration advised that only if a jailer locates contraband then an incident report under the corresponding inmate in the jail management system. An inmate incident report was reviewed documenting found contraband from a search. Issue was addressed with administration about performing and documenting regular and irregular searches for contraband throughout the facility. Documentation is to be maintained of contraband searches whether or not any contraband is found. A recommendation was made to have each shift perform a minimum of two (2) contraband searches a month. <u>Follow-up action required.</u> - Administration will scan and email contraband search logs, on a monthly basis, to this inspector for the next 90 days for review.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.

RECEIVED

DEC 05 2019

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy. <u>Technical assistance provided.</u> – During the walkthrough of the facility, this inspector observed areas requiring preventative maintenance. Showers on the third floor, second floor, and D tank need refurbishment. This inspector observed a black substance, paint peeling, and areas down to the bare brick. The vent in B tank was observed to have rust and a black substance around it. The electrical connections used to power the televisions throughout the facility have been spliced with the television power cord with twist-on connectors. Issue was addressed with administration and county judge. Administration advised that the twist-on connectors have been glued in place to prevent tampering. <u>Follow-up action required.</u> – Administration will develop a plan of action, within 30 days, to address the issues identified. The plan of action will be scanned and emailed to this inspector for review. Electrical issues will be addressed as soon possible, but no later than January 31, 2020. The showers and vents will be addressed no later than April 30, 2020. If issues are not corrected prior to the deadlines, a notice of noncompliance will be issued.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 0 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules. ***None of file***
283.3	Grievance	Reviewed 3 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

RECEIVED

DEC 05 2019

Resolution

A RESOLUTION FOR THE MARION CENTRAL APPRAISAL DISTRICT BOARD MEMBER APPOINTMENT

WHEREAS, The Marion County Commissioners Court has considered and does hereby appoint, _____, to finish out the unexpired term of Johnny Bradley for the 2019-2020 Marion Central Appraisal District Board of Directors.

NOW THEREFORE LET BE IT BE RESOLVED by majority vote of the Marion County Commissioners Court on this the 13th day of January 2020.

Leward J LaFleur, County Judge

Attest:

Vickie Smith, County Clerk

CAMCO ELEVATOR, INC.

P.O. Box 5279

Texarkana, TX 75505

903 255-4845 Fax 903-223-7703

PROPOSAL

Date 12/12/19

Owner Marion Co Sheriffs Office and Jail **Location of Job** P.O. Box 75657 Jefferson, TX 75657

For the sum of \$ 350.00 Per Month

Terms of Payment Net 30 days

We propose to furnish and apply

Labor and Material to service two Hydraulic Elevators.

The service shall include labor in connection with the making of one examination per month of the above elevators, and shall include cleaning and lubricating as necessary, the motor, interlocks, and controller; the greasing or oiling of guides, and such minor adjustments as appear reasonably necessary at the time of regular examinations and furnishing the grease lubricants.

All hydraulic oil for the pump unit shall be an additional charge.

All other service calls shall be an additional charge.

This contract will automatically renew each year and there will be 90 day written cancellation notice.

The emergency phones will be reprogramed to our 24 hour Answering Service.

Subject to the following Conditions:

This Proposal, when accepted and signed by you and approved by a duly authorized official of this firm, shall constitute the contract between us, it being understood that it covers all agreements between us. No modification of this proposal or contract shall be binding unless said modification shall be in writing and signed by the parties hereto.

ACCEPTANCE: This proposal is rendered for prompt acceptance. After it has been accepted and signed by you and approved by a duly authorized official of this firm, it shall constitute exclusively a contract for the entire work embraced herein.

